

Boer Goat Breeders' Association

Regulations Booklet

BOER GOAT
BREEDERS' ASSOCIATION



Contents

Memberships.....	Page 5
Members Code of Ethics.....	Page 7
Members Tribunal Issues.....	Page 8
Elections.....	Page 9
Voting Systems.....	Page 11
Branches and their Duties.....	Page 11
Portfolios.....	Page 12
Breed Standards.....	Page 16
Herd Book and Registrations.....	Page 16
Payment of Fees.....	Page 19
Breeding Registers.....	Page 20
Inactivation of Animals.....	Page 20
Parent Verification.....	Page 20
Transferring and Leasing Goats.....	Page 21
Mating.....	Page 22
Artificial Breeding.....	Page 22
Imports of Goats and Embryos.....	Page 23
Dispersal Sales.....	Page 23
Judges and Shows.....	Page 24
Overseas Judges.....	Page 27
Regulations for Shows other than the Regional, National or State Shows...	Page 27
Finance.....	Page 29

1. PURPOSE

The purpose of these Regulations is to regulate all matters that concern the Boer Goat Breeders' Association of Australia ("the Association"), its Board of Directors and its members save as provided in the Constitution of the Association.

2. COMMENCEMENT AND AMENDMENTS

These Regulations will take effect from 18 July, 2013. All prior existing Regulations will be repealed with effect from this date. These Regulations will be reviewed two years from the date of implementation.

Where additions or alterations to the Regulations are required the following process will apply:

- a) Considerations for additions or alterations may be raised at any one of the following points:
 - i. Members raise issues at State Branch level which are then passed onto the relevant State Branch Portfolio representatives;
 - ii. Members write directly to the Director of the relevant Portfolio;
 - iii. Members write directly to the Company Secretary for the issue to be raised at Board level;
 - iv. The Board raises an issue for alteration.
- b) The Portfolio representatives will discuss the issue and once an agreement has been reached, a recommendation will be forwarded to the Board of Directors for consideration;
- c) Once preliminary approval has been received from the Board of Directors, State Branches will be advised and the relevant proposed addition or alteration will be published on the website for final member/Branch input for 30 days and members advised;
- d) After 30 days the Board of Directors will give final approval at the following Board meeting and the Regulations Booklet will be updated accordingly;
- e) Updated copies will be available to Branch Secretaries either forwarded electronically or down-loaded from the National website.

3. SCHEDULE OF REGULATIONS

- Schedule 1 – Memberships
- Schedule 2 – Members Tribunal Issues
- Schedule 3 – Elections
- Schedule 4 – Branches

Schedule 5 – Portfolios
Schedule 6 – Breed Standard and Herd Register
Schedule 7 – Judges and Shows
Schedule 8 – Finance

4. DEFINITIONS

In these Regulations unless the context requires otherwise, the following words and expressions shall have the following meanings:

“**Association**” means the Boer Goat Breeders Association of Australia.

“**Branch**” a Committee of members elected by the members of the State or Region to run the affairs of that State or Region and approved by the Board of Directors.

“**Breeder**” means the owner of the Boer goat at the date on which that animal is conceived.

“**Constitution**” means the Constitution of the Association lodged with the Australian Securities and Investments Commission.

“**Dam**” means the genetic mother of a kid.

“**Embryo**” means the fertilized ova of a Boer goat that is older than five days and is still living.

“**Fullblood Boers**” means animals that are entirely descended from animals imported/exported from Africa as fullblood Boer goats.

“**Imported**” means introduced into Australia from overseas.

“**Herd Register**” means the Boer Goat Herd Register that belongs to the Association and contains the records of individual animals.

“**Portfolios**” means the specific area of management of the Association. These areas of management are considered the core business of the Association.

“**Registered**” means the animal has been recorded on the Association’s database.

“**Registrar**” means the person appointed by the Association for the purpose of operating the Herd Register.

“**Regulation**” means a Rule or by law as referred to in the Constitution and any consolidations, amendments or replacements of it.

“**Sub-Committee**” means any Committee, conference, panel, or group of members authorised by resolution of the Board or the members in general meeting.

SCHEDULE NO. 1 – MEMBERSHIPS

1.1 Classes of Memberships

The classes of memberships, their rights and privileges may be amended from time to time by Board resolution and until otherwise resolved the following applies.

All classes of membership are members of the Association and are bound by its Constitution, Code of Ethics and these Regulations.

1.1.1 Full Membership

Any Australian and New Zealand individuals (who are 18 years of age and over) or entity (that is a company or partnership) may apply for this membership.

This membership allows access to the Herd Register and entitles the member to full voting rights at meetings of the members.

On applying for this membership, the individual shall submit for approval a preferred prefix. If the prefix is not available, then a prefix will be allocated.

Where an entity (that is a company or partnership) applies for this type of membership, the entity must list all people included in this partnership. However, there is only one voting right per entity.

Other Internationals may apply for International Membership as described in 1.1.2.

1.1.2 International Membership

Any international individuals (residing outside Australia or New Zealand, who are 18 years of age and over) or entity (that is a company or partnership) may apply for this membership.

This membership allows access to the Herd Register.

On applying for this membership, the individual shall submit for approval a preferred prefix. If the prefix is not available, then a prefix will be allocated.

Where an entity (that is a company or partnership) applies for this type of membership, the entity must list all people included in this partnership.

There are no voting rights with this membership category.

1.1.3 Commercial Membership

Commercial members are not full members. They cannot vote at any general meetings nor nominate for the position of Director but can vote at Branch Meetings. Commercial member do not get a login or a herd prefix, however they do get access to publications.

1.1.4 Junior Membership

Where a membership is applied for by an individual under the age of 18 years, parental consent must be obtained prior to the membership being accepted by the Secretary or delegated nominees. Junior members are entitled to register animals on the register but cannot vote at any meeting either National or State and cannot nominate for the position of Director.

If the individual shows animals, parents will also be required to sign a "Release for Liability" for each junior and this form must be lodged with the membership application prior to the membership being accepted.

1.1.5 Support Membership

For people or organizations interested in Boer goats including exporters, International breed societies, International individuals, potential breeders, government bodies etc.

This membership allows members to receive all Association publications, access to Association website (excluding areas requiring special login) and have no voting rights.

1.2 Rights, Privileges, Obligations and Responsibilities

All rights, privileges, and obligations as provided by the Corporations Act and as a member of the Association are not capable of being transferred or transmitted to another person and terminate upon the cessation of membership whether by death, resignation, failure to pay fees or as determined from time to time by resolution of the Board.

The rights and privileges of a member are:

- a) Members have the right to use the Association's Member Logo in their advertising subject to a prior written approval of the Board;
- b) Members have the right to register their animals in accordance with the registration procedures;
- c) Members have a responsibility to keep full and complete records of the breeding activities of each animal within the member's herd;
- d) Members have a responsibility to ensure that their membership is current at the time of registering any animal;
- e) Members have the right to have an animal owned and registered in their name, made inactive once the appropriate written application has been received by the Registrar;
- f) Members have a responsibility to ensure that all animals kept under their control are kept in accordance with the relevant State Code of Practice for the welfare of animals;
- g) Members shall not knowingly misrepresent the characteristics of any animal, nor

falsely advertise or mislead any person regarding the performance of any animal and/or health status of any animal;

- h) Members shall ensure that when selling or transferring any animal to another person that all documentation required by the Association is provided to the Purchaser or transferee at the time of sale.

1.3 Cessation of Membership

A member, who fails to make payment of his or her annual fees by the date which is within three (3) months of the due date for payment of the annual fee, may be expelled as a member of the Association.

As a result of the outcome of sanctioning, membership may be withdrawn from one or all classes of membership.

Subject to a resolution of the Board, a member may be reinstated as a member upon payment of all amounts outstanding together with any fines that the Board may from time to time specify.

1.4 Members Code of Ethics

All members at the time of signing their declaration of membership, or at the time of renewal of their membership, agree to accept and be bound by the Members Code of Ethics as from time to time determined by the Board and as at the date of these Regulations the following Members Code of Ethics applies:

- a) Members must always use their best endeavours to increase the awareness of the Boer Goat breed and encourage a realistic appreciation of its role in the commercial goat meat industry;
- b) Members must endeavour to advance the interests of the Association and maintain a high level of integrity including observing the highest standard of management, professional probity, business practice and fair and proper competition;
- c) Members must present a professional appearance and demeanour when representing the Association or participating in its activities. Any dishonourable or unprofessional conduct or practice which results in a written complaint which is signed, dated and lodged with the Company Secretary on the appropriate Members Tribunal Lodgement Form will follow the process set out under Schedule 2 and may be subject to action;
- d) Members must treat other members of industry associations in a fair and equitable manner;
- e) Members must use their best endeavours to share their experiences with other members, prospective members or with those who make general enquiries of them in respect of the breed;
- f) Members must always declare a conflict of interest and disqualify themselves from any activity or process where a conflict of interest may impact;

- g) Animals must be presented for show or sale under their Association registered identification;
- h) Members should use their best endeavours to avoid exaggeration, misrepresentation or concealment of pertinent facts about animals under their control;
- i) Members, who are called upon to act as Office Bearers of the Association, are in a position of trust and will do nothing to abuse that trust. They will observe good and fair business principles and practice when acting on behalf of the Association;
- j) Members will observe all statutory obligations and Regulations associated with their membership;
- k) Members are required to observe all reasonable and proper instructions issued by the Board.

SCHEDULE NO. 2 – MEMBERS TRIBUNAL ISSUES

2.1 Members Tribunal

The Members Tribunal has been established to deal with a variety of member-related issues such as (but not limited to) complaints, grievances and concerns. For ease of reference, all issues such as these will be referred to as “issues” from here on. The Members Tribunal will consider all issues.

The Membership Relations Director is to be the Chairperson of the Members Tribunal. The Members Tribunal Director, after some consultation with the State Branches, will submit a list of recommended members for this Tribunal to the Board for approval.

2.2 Issues Raised Against an Association member

All issues lodged by or against members must be made on the appropriate Members Tribunal Lodgement Form and the following process will apply:-

- a) Written and signed issues to be completed on the Members Tribunal Lodgement Form;
- b) The Lodgement Form is to be submitted to the Company Secretary;
- c) The Company Secretary is to record the issue on the Members Tribunal Register, record it as incoming correspondence, and forward an updated copy of the Register to the Director for Membership Relations;
- d) The Lodgement Form is to be forwarded to the Director responsible for the Members Tribunal as soon as practicable after receipt to enable the commencement of consideration and investigation of the issue;

- e) The Director responsible for the Members Tribunal is to forward the Lodgement Form to the members of the Tribunal and set up a meeting to discuss the issue;
- f) The Lodgement Form is to be presented to the Board at its next meeting, for information only;
- g) The Members Tribunal to meet as soon as possible to discuss the issue and decide what, if any, investigation and/or course of action is required;
- h) The Members Tribunal is to consider the issue and make a recommendation (in writing) to the Board prior to the next meeting. If this is not possible, due to timing issues, then the Board and the complainant should be notified;
- i) The Board is to consider the recommendation at the next meeting;
- j) A determination is to be made by the Board and the complainant and defendant are to be notified of the outcome as soon as practicable following that meeting;
- k) A complete record of the date of lodgement, actions, etc will be held with the Company Secretary and copy with the Director responsible for the Tribunal.

At all times, the issue will be handled with the utmost confidentiality.

When an issue is lodged against more than one member at a time, the issues will be handled singly and separately.

2.3 Issues raised against a Board member or State Branch Committee member

All issues against a Board member or Branch Committee member must be made on the appropriate Members Tribunal Lodgement Form, and lodged with the Company Secretary.

The procedures under Schedule 2 will apply.

When an issue is lodged against more than one Board member or Branch Committee member at a time, the issues will be handled singly and separately.

2.4 Sanctions

Where the resultant resolution of the Board is that the member is to be sanctioned, the terms of the sanction are to be detailed in the resolution and the member shall be advised in writing of the Board's determination.

The sanctioning of a member may include the following but not be limited to:

- a) A prohibition upon the member registering or transferring in the Herd Register any animal during the period of the sanction;
- b) A requirement that the member must stand down from any Branch or Portfolio for the period of the sanction;
- c) A requirement that the member be unable to stand for nomination for any office bearing position of the Association for the term of the sanction;

- d) A requirement that the member cannot enter any animal for a show under the auspice of the Association during the term of the sanction;
- e) A requirement that the member be unable to vote as a member of the Association upon any issue for the term of the sanction;
- f) A membership may be suspended for a period of time;
- g) A membership may be cancelled permanently and the member would have to re-apply for membership at a later date and incur the full costs associated with a new membership. The stud prefix and name can be re-activated upon approval of re-entry by the board;
- h) Where the member is a partner or a director of a membership that is a company, the partnership or company shall be subject to the same terms of the sanction for the period of the sanction.

2.5 Right to be Heard

Any member who is subject to sanctioning shall have the right to be heard in accordance with Clause 20 of the Constitution.

SCHEDULE NO. 3 – ELECTIONS

In accordance with Clause 42 of the Constitution, the Board has resolved that the following regulation shall apply to the conduct of elections.

3.1 Eligibility

Any person eligible to be appointed as a Director in accordance with Clause 40 of the Constitution, may nominate for election as a Director. Only one person per full membership (individual/company/partnership) may stand for nomination as a Director provided he/she is a current paid up financial member of the Association at the time of close of nominations.

3.2 Conduct of Elections for Directors

- a) Not later than the first day of July, the Returning Officer shall call for nominations by a notice inserted in the official publications of the Association, on the Association's Website and by notice to all financial members of the Association;
- b) Nominations shall be in writing, must be financial at the time of nomination, signed by the nominee and shall be delivered to the Returning Officer at the office of the Returning Officer, not later than the first day of August;
- c) The Returning Officer shall check all nominations received for compliance with the requirements of this regulation and shall reject any that do not so comply;
- d) If there be no more nominations than there are vacancies for positions, the Returning Officer shall declare the nominated person or persons elected to the position;

- e) If more nominations are received than there are vacancies for positions, the Returning Officer shall have ballot papers prepared containing the names of the candidates in order determined by lot, the manner in which votes shall be recorded and the date and the time of closing of the ballot, such date being no later than the first day of September in the year of the election;
- f) The Returning Officer shall be responsible for the safe custody of the ballot papers;
- g) The Returning Officer shall initial, in writing or by stamping, every ballot paper prior to its distribution;
- h) The Returning Officer shall forward by pre-paid post to each of those members eligible to vote at the address as recorded on the records of the Association, a ballot paper, an envelope marked "Ballot (or Voting) Paper Only" on the front and " Stud Name and Prefix" and "Members Name" on the back. A second envelope addressed to the Returning Officer, Boer Goat Breeders Association Ltd for the return of the vote by each member entitled to receive a ballot paper will also be sent;
- i) The Returning Officer shall provide a secure container for the storage of ballot papers during the course of the election;
- j) Upon the closing of the ballot, the Returning Officer shall open the ballot envelopes so returned and shall in the presence of a scrutineer or scrutineers (if so requested) by any nominee count all the votes cast and, subject to subparagraph (k) of this regulation, declare the result of the ballot;
- k) The Returning Officer shall report the result of the election to the Board, and to the Annual General Meeting of the Association and shall submit a full report of the ballot to the Annual General Meeting.

3.3 Scrutineers

Any candidate may if he/she so desires, appoint a scrutineer who is a financial member of the Association to represent him/her at the counting of votes. The candidate appointing the scrutineer shall, before the closing of nominations notify the Returning Officer in writing of the name of such scrutineer, who:

- a) Shall be entitled to be present throughout the counting of the ballot and may query the inclusion or exclusion of any vote in the count, but the Returning Officer shall have final determination of any votes so queried;
- b) Shall not be entitled to remove, mark, alter or deface any ballot paper or other document used in connection with the election;
- c) Shall not interfere with or attempt to influence any member at the time such member is casting a vote.

3.4 System of Voting

The system of voting in any election conducted pursuant to the provisions of this Regulation shall be the first-past-the-post system.

A ballot paper shall be rejected if it is not marked in a manner prescribed or allowed by this Regulation, but except as otherwise provided by this Regulation, a ballot paper shall not be rejected for any other reason other than the reason set out in this Regulation but effect shall be given according to the voter's intention so far as his/her intention is clear.

3.5 Conduct of Appointment of Branch Committees

All Full and Commercial members may stand for nomination to Branch Committees. All nominations for the Branch Committees will be forwarded to the Board for approval. Where there are more than seven nominations, the Board will require the Branch members to nominate their preference for the nominees.

SCHEDULE 4.0 –STATE BRANCHES

4.1 Role of Branches

State Branches are not autonomous bodies, State Branch Committees are a group of members authorised and approved by the Board to administer and uphold the Association's Regulations at all times within their State Branch area. State Branches Committees have no authority to alter or suspend any of the Regulations or procedures of the Association without the authority of the Board.

State Branch Committee members are placed in a position of trust and are expected to fulfill their positions ethically and honorably.

4.2 Duties of Branches

Branches through their Branch Committee shall be able to:

- a) Expend money and enter into contracts on behalf of the Board the cumulative amount or liability for which does not exceed the balance of Branch funds. This precludes borrowing of funds without Board approval;
- b) Conduct Shows, Hoof and Hook competitions, field days and seminars in accordance with the Board's Regulations and operational standards;
- c) Conduct approved judging schools and workshops in accordance with the Board's Regulations, and operational standards;
- d) Conduct promotional and marketing activities including advertising;
- e) Publish and disseminate information and educational material in consultation with the Board to ensure uniformity and correctness of content;
- f) Interact with government and industry groups on a State level;

- g) Provide a means for members to form independent production alliances or co-operatives;
- h) Conduct sales on behalf of members in accordance with the Board's Regulations and operational standards;
- i) Conduct revenue raising activities;
- j) To otherwise conduct activities in accordance with the objects of the Association relevant to the needs of the Branch members.

As actions of the State Branch are actions of the Association and affect all members, restrictions have been placed on expenditure, contract and business activities such as co-operatives which are not independent of the Association. The Board's approval is required for such matters.

4.3 State Branch Annual Meetings

At least once per year, the Branch will hold a General Meeting to be known as a Branch Annual Meeting for the benefit of all members.

A quorum of members for a Branch Annual Meeting must be a minimum of five (5) financial members of the Branch.

Members must be given twenty eight (28) days notice in writing of the meeting.

4.4 Term of Branch Committees

Branch Committees terms will hold office for a period of one (1) year when they shall retire but shall be eligible for re-election.

SCHEDULE NO 5 –PORTFOLIOS

5.1 Allocation of Portfolios

- a) Portfolios will be allocated at the first meeting of the Directors after the Annual General Meeting;
- b) It is the responsibility of the incumbent Directors at the beginning of their term to set the aims and objectives for the Portfolios to be achieved over the Directors' term. These aims and objectives are to be published in the Association's Newsletter and on the National Website.

5.2 Primary Functions of Portfolios

The primary functions for each Portfolio are described in these Regulations. These primary functions are to be reviewed on a yearly basis by the incumbent Directors to ensure that the processes are functional, effective and productive.

5.2.1 Breed Development Portfolio:

- a) Change name to Breed Development as most of the issues for stud stock also relate to commercial animals;
- b) Review of stud section in Rules and Regulations;
- c) Stud-related issues such as breed standards, register;
- d) Judges' training, ring stewards;
- e) Shows/showing;
- f) Workshops;
- g) Classification & classifying of animals;
- h) Seed stock;
- i) Commercial animals;
- j) Development of hoof & hook;
- k) The future and improvement of the breed.

5.2.2 Membership Relations Portfolio:

- a) Increase the membership base of the Association that, in turn, increases income;
- b) Encourage breeders to advertise and promote their businesses through the Association resources;
- c) Assist in providing a freer flow of information between the members and the Board;
- d) Act as a main point of contact on the Board for membership-related issues;
- e) Director responsible for the Members Tribunal (extending to grievance, resolution and dispute issues).

5.2.3 Finance Portfolio:

- a) Develop and approve budgets in consultation with all relevant Portfolios;
- b) Review budgets with the Portfolios on a regular basis;
- c) Oversee company Accounts;
- d) Review Branch budgets and finances;
- e) Restructure the Profit/loss format so that the information can be easily interpreted

and understood;

- f) Ensure that monthly trading reports are generated;
- g) Guide fellow Directors on understanding the financial reports and the business of the BGBAA;
- h) Analysis of memberships, registrations & transfer and predicting future trends that will have a significant impact on future revenue streams.

5.2.4 Market Development Portfolio:

- a) Promotion of Boer goat and genetics to overseas markets;
- b) To liaise with Government Agencies to help with the development of of protocols;
- c) Encourage and develop memberships of breed association.

5.2.5 Domestic Development Portfolio:

- a) Liaise with meat marketing groups to promote the Boer goat and meat product with domestic trade focus into retail and restaurant trade;
- b) Work with commercial breeders to understand quality assurance and consistency in product.

5.2.6 Communications Portfolio:

- a) Promote the Association and its activities in a positive and credible way to members and the general public through the National website;
- b) Enable State Branch input and communication with members through the National E-Newsletter;
- c) Co-ordinate promotional materials across the States;
- d) Develop a biennial Journal both CD and hard cover.

5.2.7 Breed Education Portfolio:

- a) Work with State Branch representatives to initially draw up a calendar of events (Field days/shows) and within this framework to identify possible available dates each year to offer information specific workshops/training days;
- b) Investigate the possibility of a roll out of information/husbandry days across the States which will target new members and potential members to the Industry;
- c) Investigate opportunities to jointly run workshops with MLA and DPI covering topics of relevance to all breeders such as Parasite Control, Nutrition and calculating feed requirements, Bio security, Animal Welfare and other topics to be decided jointly;

- d) Offer Workshops on Show preparation which will be of value to newcomers to the show scene;
- e) Liaise with the Breed Development Portfolio to run Breeders Workshops for all members but specifically new members.

5.3 Portfolio Meetings

- a) Directors are to communicate with their Portfolio representatives as determined from time to time by agreement between the Director and the Portfolio representatives. This meeting can take place in a number of ways:
 - i. By email;
 - ii. By telephone conferencing;
 - iii. By face to face.

The type of meeting is to be determined by the Director and should reflect the progress of the Portfolios work. The dates should be set in advance to ensure that all members of the Portfolio have reasonable notice;

- b) At all meetings of the Portfolio minutes are to be taken. These minutes are to be taken in accordance with other Regulations and distributed to all members of the Portfolio and be available by request from the Board.

5.4 Advisory Panels/Sub-committees

Advisory Panels or other Sub-Committees may be set up by the Board from time to time. The Board will determine the framework of these Committees which should include but not be limited to the terms of reference, minute taking responsibilities and reporting timelines.

SCHEDULE 6 - Breed Standard and Herd Book

6.1 Breed Standard

The Breed Standard will be reviewed on a five yearly cycle.

The Breed Standard Review Committee will be made up of a combination of Breeders and Level 3 Judges, who will elect their own Committee Chairman for this review process.

Each State is to select a representative (not necessarily from that State) to be on the Breed Standard Review Committee.

All recommendations from this review must be lodged by resolution with the Board for acceptance or rejection.

Each State is to select an issue to be dealt with by the Review Panel.

All recommendations from this review must be lodged by resolution with the Board for

acceptance or rejection.

6.2 Herd Book and Registration

An animal is not considered to be “registered” until it has been appropriately identified and the application for registration accepted by the Registrar and the Pedigree Registration Certificate issued.

6.2.1 Disclaimer

The Association relies on information provided by its members for the registration and recording of registration details and does not warrant the accuracy of information so provided or the pedigree or quality of any animal recorded on the register. Purchasers should rely on their own inquiries as to the quality or fitness for the purpose for which they intend to use any particular animal recorded on the register.

6.2.2 Stud Prefix and Herd Code

When applying for membership every person accepted as a member shall record:

- a) A prefix (up to 20 letters) which shall be used as a prefix as well as part of the name of every goat of which he/she is the breeder and which is submitted for registration in the register;
- b) A preferred herd code of 2 or 3 letters.

6.2.3 Registrar’s Discretion

After consultation with the Board the Registrar may decline to register or record any stud or herd name, stud prefix or herd code which in the opinion of the Registrar, resembles that of any other breeder of livestock whether in Australia or elsewhere or which he/she perceives as contrary to the interests of the Association.

6.2.4 Members holding more than one Herd

Where a member has more than one herd of goats, whether running on the same property or elsewhere, that member may record with the Association another Full Membership and separate stud prefix in respect of each herd and pay the prescribed membership fee.

6.2.5 Multiple Ownership

Multiple member owners of a goat shall designate a single member as the nominee owner for recording purposes. Up to eight member owners of a goat may be recorded on the register.

6.2.6 Goat Name

A member may submit a name of up to 20 letters or numeral spaces for a goat on the registration application. The selected name is preceded by the stud prefix eg. Billy Bluff Beverley and the total may not exceed 40 spaces.

The Registrar may at his/her discretion refuse to register a goat under a particular name if the name including stud prefix is considered to be misleading or contrary to the interests of the Association.

6.2.7 Change of Goat Name

The registered name of a goat shall not be changed except with the approval of the Registrar upon written application from the breeder and payment of the required fee. Upon any such change the Registrar shall make such amendments to the register including relatives' pedigree details as may be required to avoid confusion.

6.2.8 Identification Number

Every goat for which registration is applied in the register must be permanently identified with a unique number in accordance with the following:

- a) The three character herd code approved by the Association;
- b) The grade of the animal either - F = Fullblood, P= Purebred R = Red Boer, Australian Red or Kalahari;
- c) Year of birth letter which correlates with the National Industry Standards;
- d) Drop number allocated to the animal by the breeder, which is unique within the stud for the relevant year of birth.

Identification can be carried out in the following ways:

- a) Tattooing and tagging;
- b) A double tagged tamperproof identification system. Details can be found on the National website.

6.2.9 Re-tattooing

Apply to the Registrar and receive notice to attach to pedigree.

6.2.10 Matings with a non-owned buck

An application to register the progeny of a member's dam and a sire not owned by the member at the time of joining must be accompanied by written authorisation (lease letter) from the owner of the sire at the time of joining.

6.2.11 Additional Information

The Registrar may require such additional information as he/she may think fit before accepting any goat for registration in the register or before approving any transfer.

6.2.12 Registration Rejection

An application for registration in the register or for registration of a stud/herd prefix will be subject to rejection if:

- a) Made by a person who is not a financial member of the Association;
- b) The Registrar is not satisfied that the particulars set out in the information are accurate;
- c) Such information as may be required is not supplied to the satisfaction of the Registrar;
- d) The application has failed or neglected to observe and fulfill all requirements of these Regulations.

6.2.13 Breeder's Records

It is the duty of every member/owner of a registered goat to keep proper records of the breeding activities of his/her herd.

6.2.14 Payment of fees

The Registrar will decline to enter any goats into the register if the member submitting the registration application is not a financial member of the Association at that time.

The Registrar shall issue a tax invoice for payment of the prescribed fees. Where payment of the invoice is not received within the terms of the tax invoice, the goats will be removed from the register.

6.2.15 Registration of Animal

Every goat submitted for registration in the register must be the progeny of a registered fullblood sire and a registered dam, that is at the time of the kid's birth.

6.3 Registers

6.3.1 Standard Register

The register is for use by stud members only and incorporates individual registration of Fullblood goats. Purebred does may continue to be registered with the "P" prefix and will be reviewed in 2015.

Goats can only be registered on the register by application from the breeder to the Registrar.

6.3.2 Red Boer and Kalahari Red Register

The Breed Standard for red Boers will be as per the latest Australian Boer Goat Breed Standard (the red goat section).

In accordance with the Board resolution on November 2012, the following specific Regulations apply to the registration of red goats (Kalahari Reds, Red Boers or Australian Reds):

“M12/114 Moved that with affect from the 1st January 2013 all red goats, whether they be of Kalahari, Australian Red or Red Boer origin be registered in the one register using the grade “R” and members notified accordingly.”

6.4 Inactivation/Cancellation of Animals

6.4.1 *Incorrect Particulars*

In the event that any of the particulars furnished in the application for registration of a goat are found to be incorrect, the Registrar may:

- a) Cancel the registration of the goat;
- b) Cancel the registration of any descendant of the goat;
- c) Make such corrections in the description of the goat and its descendants in the register as the Registrar considers appropriate.

6.4.2 *Herdbook Database changes to Animal Status*

Any goat may upon the written application of its registered owner have its status changed in the Herdbook database to Inactive as at a specific date and shall be recorded as such.

6.4.3 *Non payment of monies*

After consultation with the Board, the Registrar may refuse, cancel or defer the registration of a goat if the person recorded as the owner of such goat fails to pay to the Association within sixty (60) days after written demand monies certified by the Secretary or Treasurer of the Association to be payable whether in respect of annual membership subscriptions or other fees.

6.4.4 *Reactivation*

The Registrar may reactivate an inactive goat on the register if the circumstances giving rise to the inactivation have been rectified to the Registrar’s satisfaction.

6.5 Parent Verification

Doubtful Parentage

Where reasonable doubt about parentage of a goat exists the Registrar may, in consultation with the Board:-

- a) Refuse, cancel or defer the registration of that goat and its descendants;
- b) Require a test of a type approved by the Association for the purpose of determining correct parentage whether by DNA, blood typing or other means at the expense of the breeder or owner of the goat;

c) Rectify the register in accordance with the test results.

6.6 Transferring and/or Leasing Goats

6.6.1 *Transfer within 60 days*

Within sixty (60) days of the sale, exchange, gift or other disposition of a registered goat or any interest therein, notification of such shall be lodged by the registered owner to the Association in the form of a completed signed transfer application on the back of the registration certificate. Late fees may occur, as determined by the Board from time-to-time.

6.6.2 *Transfer prior to registering progeny*

The transferee may not register progeny of a transferred goat prior to transfer of the animal being recorded.

6.6.3 *Transfer of Registered Doe with Kids at foot*

Does may be sold with kids at foot until the kid is 12 weeks of age. The kids will be identified by the breeders' prefix. Registration of the kids at foot will be the responsibility of the new owner. No transfer fees for the kids will apply, but the usual registration costs will apply. The new owner is to produce evidence from the breeder, confirming they have purchased the kids at foot. Standard registration and transfer fees apply to the sale of the doe. The required forms are Doe and progeny sale agreement and manual BGBAA registration form available on the website under Members/Forms.

6.6.4 *Date of Disposition*

The date of transfer shall coincide with the date of disposition for all purposes of the Association.

6.6.5 *Transfer of Pregnant/joined Doe*

The details of the sire and joining date/s must be recorded on the reverse of the registration certificate for transfer of joined females.

6.6.6 *Transfer application endorsed by the Association*

Upon receipt of the transfer application, on the back of the pedigree registration certificate, and payment of the prescribed fee, the application shall be endorsed and recorded in the Herdbook of the Association. The transfer endorsed pedigree registration certificate shall be forwarded to the new owner.

6.6.7 *Confirmation of identification of transferred animal*

Both the transferor and the transferee shall be responsible for confirming that the identification of the goat being transferred is in accordance with the details on the pedigree registration certificate prior to delivery or consignment to the transferee. In

the event that identification cannot be substantiated, the transferor shall contact the Registrar for direction.

6.6.8 Leased Animals

In the case of a leased animal where the lessee of a goat is not recorded as the registered owner, a notification of lease shall be lodged with the Registrar prior to registration of any offspring of the leased goat. The notification of lease shall be on a prescribed form and must identify:

- a) The registration number of the goat;
- b) The name and address of the lessee;
- c) Any restrictions on use of the goat by the lessee. These must be included on lease form and signed by both parties.

A lease form is available for download from BGBAA website.

6.6.9 Multi-owned goats

Transfer of a share of a goat that is recorded on the register in accordance with section 6.2.4 hereof shall be notified in writing to the Registrar.

6.7 Mating

6.7.1 Multiple Sire Matings

Progeny from multiple sire breeding (more than one registered male in a breeding group) may only be registered in the register when the sire has been confirmed by DNA testing and the results lodged with the registration.

NB. It is possible that a doe can produce kids from 2 different sires if mated by different sires in a short time-frame. If this is a possibility, all resultant kids will need to have DNA testing done to confirm parentage.

6.7.2 Time prior to use of a different sire

A minimum of fourteen (14) days must elapse between the last date of service of a female by natural mating or AI before the depasturing of that female with a cover male to be sure that the correct sire of subsequent kids can be identified. In the event of fourteen (14) days not having so elapsed and progeny resulting from one of such matings progeny shall be regarded as multiple sired and be subject to the provision of section 6.7.1 hereof.

6.8 Artificial Breeding

6.8.1 Artificial Insemination (AI)

An application to register a goat sired by AI with fresh or frozen semen shall be

accompanied by details of the AI joining and in the case of a non-owned sire the written authorisation or confirmation of the sale of semen by the owner of the sire.

6.8.2 Embryo Transfer (ET)

An application to register a goat resulting from an embryo transfer shall be accompanied by:

- a) Joining details on the registration form;
- b) A copy of a signed veterinarian's certificate detailing owner, donor sire and dam identification, date of transplant/implant and identification of each recipient dam.

6.8.3 Purchased embryos

Purchasers of Embryos (either frozen or implanted in a recipient) will need to ensure that they obtain the following before the subsequent application for kid registration:

- a) Copies of the relevant veterinary certificate;
- b) Letter of sale from the dam/embryo owner.

6.8.4 Goats designated ET

Goats registered from embryo transplant will be designated by the addition of the letters "ET" at the end of their name.

6.9 Imports of goats and goat embryos

6.9.1 Registration Requirements

Imported goats may be accepted for registration by a member provided that the importation is in compliance with the laws of the Commonwealth of Australia applicable at the time of importation and the registration application is accompanied by:

- a) A completed registration form with the prescribed fee;
- b) A copy of the AQIS Quarantine Final Direction form per importation;
- c) A copy of the exporting country Animal Health Certificate detailing goats and joining details in the case of embryos;
- d) Where the exporting country provides registration certificates, pedigree registration certificate from the breed association of the exporting country detailing the imported goats or semen and in the case of embryos a pedigree registration certificate for each donor parent;
- e) Such other particulars as the Board may from time to time prescribe.

6.10 Dispersal Sales

6.10.1 Interpretation

Where all animals and/or genetic material of one stud are to be sold or transferred whether by public auction, private sale, business transaction, deceased estate or other issue, this will be defined as a Dispersal Sale. Where only some of the animals or genetic material is sold and the balance is to be kept by the breeder, this sale will be defined as a Reduction Sale.

6.10.2 Registration Certificates

Each animal offered for sale as "registered" shall be registered in the Herd Register of the Association, and a valid Certificate of Registration, or Association copy of application for registration, must be available at the time of sale as evidence of such registration with the Association.

6.10.3 Money owed to the Association

Any member who owes any money to the Association, which is overdue for payment, **shall not** be permitted to advertise in any publication or media of the Association. All overdue payments must be made prior to any transfers or registrations from the Sale are completed by the Registrar.

6.10.4 Sales Catalogues

Any sales advertising and/or sale catalogue shall be calculated to bring to the attention of prospective buyers all pertinent information concerning the identification, registered status, pedigree and particulars of breeding of animals to be offered for sale. All endeavours must be made to ensure the accuracy of information contained in the catalogue.

6.10.4 Use of Stud Prefix

On completion of a dispersal sale the tattoo ID will permanently cease and cannot be used for the registration of any future progeny of the breed.

6.10.5 Stud name

In the case of a dispersal sale, a member may choose to transfer their stud name provided all relevant transfer fees are paid.

In the case of a membership ceasing without any transfer of a stud name that name cannot be reused for a period of 5 years.

SCHEDULE NO 7 – JUDGES AND SHOWS

7.1 BGBAA Shows General

a) Only members of the Association are eligible to exhibit at Association Shows;

- b) Members are required to comply with the prevailing “Conditions of Entry” governing the show;
- c) Only Association registered animals will be eligible.

7.2 Show Classes for Championship Shows:

To be determined by the organizers of the Show.

7.3 Eligible Association Shows

There may be three types of Shows:

- a) Regional or Local;
- b) State Show;
- c) National Show.

7.3.1 State Shows

Support from the Board for a State Show may be available upon written request from the State Branch detailing the nature of support required. The written request should be submitted as early as possible to ensure due consideration.

In addition to the above the following will apply:

- a) Financial support to be determined by the Board;
- b) Recognition of the Show by the Board;
- c) Free advertisement in the E-Newsletter;
- d) Free publication of Show Results in the Newsletter and the Website.

7.3.2 National Show

Tenders will be considered by the Board for the holding of this show.

Tender requirements for the National Show are set out in the relevant Tender Application. The Tender Application is available on the website or may be requested from the Company Secretary. A Tender Application must come from a State Branch.

Tenders for the National Show for the following year may be submitted at any time up to 1st May the preceding year. The Board will make its decision on awarding the National Show by 30th June of the preceding year and notify the State Branch accordingly.

Where a Show Society does not submit tenders as part of its usual practice, a written application is required.

Support from the Board for a National Show may be available upon written request from the State Branch, or organising body, detailing the nature of support required. The written request should be submitted as early as possible to ensure due consideration.

In addition to the above the following will apply:

- a) Recognition of the Show by the Board;
- b) Free advertisement in the E-Newsletter;
- c) Free publication of Show Results in the Newsletter and the Website.

7.3.3 BGBAA State or National Shows

If any organization conducts a show that carries the BGBAA recognition of being either a state or national show, that body must give an undertaking prior to the conducting of the show that the BGBAA rules & regulations regarding showing will be adopted as a minimum requirement.

7.4 Judges

7.4.1 General

Current Judges process is listed in procedures manual. Judges progress from one level to another after completing the relevant criteria and agree to the following code of conduct:

- a) Judges must show absolute integrity;
- b) Judges may be reasonably directed by the Board from time to time in issues of conduct and behaviour. In such cases the Judges are expected to following this direction of the Board;
- c) Judges will not Judge at any show in which a member of the Judge's family or any animals owned by a member of the Judge's family are competing;
- d) Judges will not re-Judge a class after the ribbons have been awarded unless it is a Championship class in which the wrong animals were entered;
- e) Judges will not discuss the sale or purchase of animals at a show at which they are officiating or make mention of their own stud while attending the show;
- f) Judges will not offer sponsorship at any show in which they are officiating;
- g) Judges must be suitably attired when judging. No logo of any stud to be visible on clothing and headwear;
- h) If unable to fulfill a commitment, Judges must notify the relevant Show Committee as soon as possible so that a replacement can be arranged;

- i) A Judge will be sanctioned by the Board if he/she fails to attend a Show, to which he/she has accepted an invitation to Judge, without sufficient notice to the relevant Show Committee.

7.4.2 Issues Raised Against Judges

Where issues are raised against a Judge, the process laid out in Section 2 will be followed.

7.5 Stewards

Stewards are in a position of trust and should carry out their duties responsibly.

Stewards should comply with the following:

- a) Exhibits owned by the ring steward or immediate members of his/her family should not be shown in an event where the ring steward is officiating. Local and/or regional shows are to be excluded from this regulation;

(This is to encourage support at local shows and reflects the need for members to offer their support in running their local shows).

- b) Not discuss exhibits or exhibitors with the Judge;
- c) Not take part or appear to take part in the judging activity.

The ring steward has the authority to remove unsportsmanlike exhibitors from the ring.

At the Judge's request, the ring steward has the authority to remove any exhibitor or exhibit from the ring.

7.5.1 Issues Raised Against Stewards

Where issues are raised against a Steward, the process laid out in Section 2 will be followed.

7.6 Overseas Judges

Where Branch Committees are engaged in contracting overseas Judges, the Committee must notify the Board of Directors at the beginning of the process of negotiating. This will ensure that no two shows are requesting the same Judge and ensure that the Board approves the appointment.

7.7 Regulations for Shows other than the Regional, National or State Shows

Where shows are organised and sanctioned by the Association and are held outside the Royal Agricultural Society rules and Regulations, the following rules will apply:

7.7.1 General Conditions and Show Ring

- a) Exhibitors should have close access and egress for the loading and unloading of animals and entry to the show ring without access by the public for safety reasons;
- b) Pens need to be of a size large enough to fit one or two animals and ideally slightly higher than those for sheep. Approximate height of 1050mm;
- c) Show Committees are expected to provide bedding but all exhibitors are expected to provide their own feed. Exhibitors should be advised if they are to carry out a clean-up at the end of the show;
- d) Exhibitors should be provided with easy access to water;
- e) As these animals are Judged on free movement, the ring size should be large enough to accommodate the number of animals in the class allowing enough room between each exhibitor with their animal;
- f) The height of the ring should prohibit animals from jumping out.

7.7.2 Classes

It is entirely the decision of the show Committee as to show classes. Classes apply for Standard and Red Boers.

7.7.3 Rules of Entry

The Show Committee shall define the relevant rules but cannot alter any of the Association Rules. Rules may include but are not limited to the following:

- a) All animals entered in the show and exhibited must be the bona fide property of the exhibitor;
- b) All Fullblood Boer goats entered and exhibited must be registered with the Association;
- c) Any commercial (unregistered) animals are to be Judged separately;
- d) The signing of the entry form for any exhibit is accepted by the Show Committee as a guarantee that the animal/s specified thereon is/are free from all disease as far as is known to the owner, and in the case of infectious disease being spread through or by an exhibit, the exhibitor only, and not the Show Committee shall be held responsible thereafter;
- e) The Show Committee shall have the power to refuse admission to or cause to be removed from the show any exhibit in their opinion infected with any parasite, contagious or other disease;
- f) Neither the Association or the Show Committee will be responsible for any accident that may be caused through or by an exhibit and it shall be a condition of entry that such exhibitors shall hold the Show Committee and the Association

harmless and indemnify them against any legal proceedings arising from such an accident;

- g) The Show Committee and the Association will not be held responsible under any circumstances whatever for exhibits, for any damages or injuries thereto, for any loss or mis-delivery thereof.

7.7.4 Judges and Stewards

The Association has an approved Judges list and Stewards list which is available on the Association's National Website.

Remuneration for both Judges and Stewards is entirely the decision of the Show Committee however, it is expected that the Show Committee would remunerate the Judge appropriately.

If Judges are appointed from interstate, it is recommended that the Show Committee charge an appropriate entry fee to cover interstate travel costs.

7.7.5 Johnes and/or Other Diseases

The Association has no specific rules on the way Show Committees are to handle animals which may be free of Johnes Disease and depend on the relevant State Authorities. Health Certificates for other Diseases are the decision of the Show Committee.

SCHEDULE NO 8 -FINANCE

8.1 Directors Honorarium

Is at the discretion of the Board at the time.

8.2 Reimbursement of Expenses

Reimbursement of expenses will only be considered in one of the following ways:

- a) Reimbursement of Branch Secretaries' Telephone Account: Branch Secretaries can apply for reimbursement of their telephone account by providing the Treasurer with a copy of their telephone account highlighting each of the phone calls relevant to the Association. The reimbursement will be made out of State Branch funds;
- b) Reimbursement of Director's travel expenses: Reimbursement of Director's travel expenses will only be made where the Director was required to attend an Annual General Meeting, an Extraordinary General Meeting, or travel on official business of the Association.

8.3 Financial records

It is encumbered upon the directors of the BGBAA to ensure that monthly trading results be prepared and presented at Board meetings.

8.4 Budgets

It is a requirement of the Directors of the BGBAA to prepare a yearly financial budget for the forthcoming financial year.

If you have any queries or questions please do not hesitate to call us on ph: 02 6773 5177 or email: boergoat@abri.une.edu.au