

National Show Tender

Rules and Regulations

updated

[28/7/11](#)

APPLICATION CHECKLIST

NOTE: This checklist should accompany the Branch's Tender Proposal. The Tender proposal is to be submitted to the Federal Board

| | | |
|---------------------|--|--------------------|
| Branch | | |
| Venue | | Show Dates |
| Co-ordinator | | Contact No. |
| Judge: | | Country: |

| A. – Supporting Documentation | Yes | No |
|--|------------|-----------|
| Management Plan | | |
| Financial Plan | | |
| Reporting System | | |
| | | |
| B. – Show Requirements | | |
| Details of national show committee | | |
| Copy or details of current certificate of currency | | |
| Details of Judge's contract | | |
| Risk Management/security details | | |
| Printed Matter | | |
| Copy of Show Rules and Regulations | | |
| Show Class details | | |
| | | |
| | | |
| C. – Facility Requirements | | |
| Number of Pens and their type and situation (indoor/outdoor) | | |
| Feed availability | | |
| Show ring and holding areas | | |
| Water and Electricity supplies | | |
| Wash Bays facilities | | |
| Loading and Unloading facilities | | |
| Parking Facilities | | |
| Security details | | |
| Accommodation details | | |
| Catering details | | |
| | | |
| | | |
| D. – Management Personnel | | |
| Show Co-ordinator | | |
| Show Secretary | | |
| Show Treasurer | | |
| Inspectors/Steward Supervisor | | |
| Facilities Co-ordinator | | |
| Security Supervisor | | |
| Catering Co-ordinator | | |
| Publicity Co-ordinator | | |
| First Aid and OHS Co-ordinator | | |
| Disputes Committee | | |

TENDER SPECIFICATION

A: APPLICATION

The application is to be lodged by the “Tendering National Show Committee. All applications must be lodged to the Federal Board of the BGBAA

The Committee must be under the leadership of a Co-ordinator who will in turn report directly to the Federal Board in respect to all issues to do with the management of the National Show. The submission must meet all details identified in the Application checklist.

The checklist must be completed and submitted together with all the supporting documentation.

The submission must cover all items on the checklist and may include any other matter which is relevant or perhaps may be peculiar to the Show and which influence the submission’s outcome. Where items are deemed by the tendering National Show Committee to be “irrelevant” or “not applicable” an explanation must be supplied.

1. Management Plan

The Management plan must detail how the committee will manage each item on the Checklist in Sections B, C and D.

1.1 Financial Plan

The Budget must detail all expected items of income and expenditure. It is important that all expenses payable by the Committee are individually included. Items such as facilities need to be fully detailed. For example, fee for hire of shed, fee for hire of pens, transport of pens etc.

It is expected that anticipated income apart from entry fees is detailed. For example – includes income from raffles, income from donations, etc. Any fundraising should be detailed – the activity and the estimated income.

The Budget should also detail comparisons made with previous shows (if available) and the split between cash and in kind support.

1.2 Reporting System

The Management Plan is to detail the process of reporting and how often the committee will report to the BGBAA Federal Board on planning for the Show. Whatever the reporting system it must supply updates of the Show’s financial position with each report.

1.3 Federal Board Support

Automatic support from the Federal Board will take the form of:

- \$2000 sponsorship
- Free advertising for the Show in the BGBAA publications and website as well as publication of Show Results once show is completed.

Further support from the Board will be assessed on a case by case basis.

B: SHOW REQUIREMENTS

1 National Show Committee

A complete list of the proposed National Show Committee, their responsibilities and their contact details is to be supplied together with this committee's contingency plan to be implemented should any of the committee resign prior to the date of the show.

The proposed National Show Committee must also nominate a Disputes Committee. The appointed Disputes Committee will be responsible for making decisions on any issue or dispute which may arise during the running of the Show in accordance with the proposed National Show Regulations.

2. Certificate of Currency *Public liability and risk assessment*

Whilst the Association carries a public liability insurance cover for the general public attending the event, the National Show Committee should detail the risks that could impact on the Insurance and how each of those risks is to be controlled and by whom.

A current copy of certificate of currency must be attached to this application.

3. Judge

Whilst it is not expected that at the time of the submission a judge would have already been contracted it is expected that the National Show Committee would have a list of names from which to choose and a nomination. A copy of the expected Judging Contract setting out any remuneration and expenses to be paid by the National Show Committee is to be lodged as well.

4. Printed Matter

Details of who will handle the printing and distribution of Printed matter such as Exhibitors Handbooks, Entry Forms, Catalogues, Show Programs, Sponsors Prospectus and any other items. The Management Committee needs to ensure that all printed matter can be adequately handled. As part of the reporting system, copies of printed matter should where possible be submitted to the BGBAA Federal Board prior to placement.

5. Show Classes

The following classes must be available at the National Show. The classes must be available to Standard Boers. Classes for Red Boers to be decided by National Show Committee.

Junior Buck/Doe - any full blood animal under 12 months of age (this class may be split into either age or weight classes).

Championship classes

Champion Junior Buck

Reserve Champion Junior Buck

Champion Junior Doe

Reserve Champion Junior Doe

Buck/Doe 12 months and under 18 months

Buck/Doe 18 months and under 24 months

Buck/Doe 24 months and under 36 months

Buck/Doe 36 months and under 48 months

Buck/Doe 48 months and over

Championship classes

Champion Senior Buck

Reserve Champion Senior Buck

Champion Senior Doe

Reserve Champion Senior Doe

Grand Champion Buck

Grand Champion Doe

Group classes

Sire's Progeny Class 3 animals any age, any sex by same sire. Sire not necessarily owned by exhibitor. Must have been shown in general classes

Exhibitors Group any 3 animals owned by exhibitor but not necessarily bred by the same Breeder. Must have been shown in general classes

Breeders Group Consists of 1 senior buck, 1 junior buck, 1 senior doe and 1 junior doe. Must be owned and bred by exhibitor and bearing breeder's identification prefix. Must have been shown in general classes

Doe and 1 progeny Doe with 1 progeny any age to be selected from general classes

PLEASE NOTE: Any animal that defaults in general classes due to cull fault is ineligible to compete in group classes

Other classes are available after approval from the Board.

5. RULES AND REGULATIONS

Rules and Regulations for the proposed National Show will be as follows. Show Committees are required to enforce these rules. Where the show is held under the auspices of a Royal Agricultural Society, and the RAS expands on the rules, the National Show Committee will be required to enforce the expanded rules.

1: Exhibit Age

The age of an animal is to be calculated from the date of birth shown on the Pedigree Registration Certificate to the date of the Show.

2: Eligibility of Exhibit

Only animals registered with the BGBAA may be entered and shown. Animals entered must be identified in accordance with BGBAA regulations.

Entry Forms must include details of the Exhibit's sire and dam and their identification numbers.

The Show Secretary has the right to reject any Entry not complying with these details.

3: Application of Entry

An exhibit cannot compete in any class additional to those for which it is entered on the Application for Entry. All information as requested on the Application for Entry must be completed otherwise the Entry may be rejected.

The Show Committee may reserve the right to restrict the name of entries from any one Exhibitor should there be insufficient space to display all entries received.

Animals entered must be the bona fide property of the exhibitor at the time of entry.

4: Withdrawals and Refunds

Procedure to be determined by the National Show Committee as to their show requirements

5: Nominations of Exhibitor appointed as Judge or Steward

If after the closing day of entry, an Exhibitor be appointed to act as Judge or Steward in which as an Exhibitor he has entered one or more exhibits, each such exhibit shall cease to be eligible to enter or parade in a judging ring allocated.

6: Exhibits and Judges/Stewards

An exhibitor shall not exhibit an animal, which the Judge and/or steward directly or indirectly owned or leased alone or jointly with another within six (6) months preceding the date of the Show.

An exhibit shall be deemed to be owned by or to be leased to a judge and/or steward if it is an exhibit in which, at any time during the preceding six (6) months he or his spouse, his children, parents, brothers, sisters or their children or the parents of his spouse, their children or grand children or in any case any one or more of them have any interest.

- ◆ Judge or steward an exhibit which he directly or indirectly owns or leases along or jointly with another

An exhibit causing or likely to cause a contravention of this regulation shall be disqualified with effect from the commencing day of the Show.

7: Inspection and Verification of Entry Eligibility

Each animal shall be subject to inspection and/or examination by an Inspector or Inspectors appointed by the National Show Committee. The Inspector/s appointed shall submit to the National Show Committee in writing a complete report of their findings immediately after the completion of inspection or examination.

Each inspection shall report in respect of each animal whether or not in their opinion:

- ◆ The animal bears all the markings whether in the nature of colour and identification or otherwise attributed to it in the Application of Entry and does not bear any marking not attributed to it in such Application.
- ◆ That the animal is suffering from or has any ailment, infectious disease, or injury.

Upon receipt of the Inspector/s report, the National Show Committee may if it so thinks fit may disqualify the animal and/or require it to be removed from the Show Venue or may allow the animal to be exhibited and judged.

8: Admittance to the Judging Ring

No animal shall be admitted to the judging ring during the judging of any class unless it is an exhibit in such a class.

9: Exhibit unworthy of award

An exhibit shall not receive an Award if in the opinion of the Judge it is unworthy of such an award.

10: Identification of Exhibits

Each exhibitor in any class whilst parading before the Judge shall carry conspicuously as directed by the Show Committee, a card corresponding with the number assigned to the Exhibit in respect of that Class in the Catalogue.

11: Protest as to Age

Any protest as to the age of an animal may be made to the National Show Committee in the form prescribed for that purpose. Any such protest shall be determined by the National Show Committee and the decision of the National Show Committee shall be final and binding upon all persons affected thereby.

12: Ribbons

In any class no ribbons or other evidence of a previous award shall be worn or displayed in the ring.

At the judge's discretion, ribbons will be awarded as follows:

Single class:

| | |
|----------------------------|--|
| Up to 5 exhibits per class | 1 st , 2 nd and 3 rd place ribbons |
| 6 to 10 exhibits | 1 st , 2 ⁿ , 3 rd and 4 th place ribbons |
| 11 to 15 exhibits | Place ribbons up to 5 th . |

A Highly Commended ribbon may be awarded at the discretion of the Judge.

13: Championships

In awarding the Championship, the 1st prize winner in each class shall be eligible to compete. In awarding the Reserve Championship, the 1st prize winner in each class other than the Exhibit to which the Championship has been awarded shall be eligible to compete together with the second prize winner in the class in which the champion was awarded 1st prize.

14: Disqualifications

If an exhibit is ineligible for exhibition or competition, or has already been exhibited or has competed, the National Show Committee may declare forfeited and cancel any award or placing made in respect of the exhibit, and may cancel and withhold any prize, trophy or other evidence of success that may have been made or granted to the Exhibitor or in respect of the exhibited animal.

If a champion or reserve champion shall be disqualified or shall be found to be unqualified to compete in the class for which it was entered, or to compete for the Senior or Junior Championship then the Senior or Junior Championship shall be awarded to the animal which was awarded the Reserve Senior or Junior Championship.

15: Change of Animal Appearance

Staining or colouring of hair or skin of any exhibit is not permitted.

Surgical alteration of animals' natural physical form is prohibited.

16: Unethical Conduct

Where the National Show Committee declares that an Exhibitor is guilty of unethical conduct, the Committee may reprimand the Exhibitor and/or may cancel all or any of the entries and declare forfeited and cancel any or all Awards made or granted to the exhibitor in respect of all or any of the exhibits and/or may decline to accept any future application to exhibit.

Unethical conduct includes, but is not limited to the following:

Unethical conduct includes the presentation as an exhibit for judging:

- (a) Of an animal other than its natural conformation after normal feeding and grooming, except as otherwise provided either expressly or by necessary implication in the regulations or in the definition of a class in which the animal is entered:
- (b) Of an animal having undergone any operations or procedure that:
 - Alters the structure, natural conformation or behaviour of any part of its body, including
 - The administration of any prohibited substance:
 - Any surgery:
 - The administration of any drug or chemical:
 - The attachment of any object or thing
 - Changes by exaggeration, minimisation or otherwise its natural conformation or physical constitution or appearance;

- (c) Of an inanimate object, that is created, constituted, formed or include goods, substances or things not normally found in objects of like nature;
- (d) That is not the animal or object entered for the class to be judged;
- (e) That is exhibited in such a manner that it is unfair to the other exhibits.

17: Unseemly Behaviour:

Unseemly behaviour includes:

A: Causing annoyance by loud or unseemly comment upon:

- The decision of a judge;
- Any act or omission on the part of a judge;
- Any official of the show society or (national show committee) on duty in the showground; and

B: Insulting behaviour:

- Includes the actions of rude gestures or noises
- Offensive comments aimed at general public or any official of the show society or (national show committee) on duty in the showground

C: Animal Cruelty

- All exhibitors must adhere to general health & welfare regulations which include but are not limited to:
- Transport requirements to and from showgrounds
- Excessive use of force on a animal including punching, kicking and choking
- Improper restraint of an animal

18: Prohibited substances

1. A person must not administer a prohibited substance to an exhibit, except as permitted by the regulations.
2. The exhibitor, the owner and attendant of any exhibit to which a prohibited substance has been administered is in breach of the regulations
3. The administering of antibiotics, except procaine penicillin, may be permitted:

Prohibited substances means any substance originating externally to an animal (and whether or not endogenous to the animal) capable of affecting the performance or behaviour of the animal by its action upon:

- a. The central or peripheral nervous system;
- b. The cardiovascular system;
- c. The respiratory system;
- d. The alimentary digestive system;
- e. The musco-skeletal system ;or
- f. The urogenital system,

This includes without limitation:

- i. Analgesics
- ii. Anti - histines
- iii. Anti –inflammatory agents
- iv. Blood coagulants;
- v. Diuretics;
- vi. Hormones and their synthetic counterparts;
- vii. Cortico- steroids
- viii. Anabolic steroids
- ix. Local anaesthetics
- x. Muscle relaxants
- xi. Tranquillisers
- xii. Stimulants

4. The National Show Committee may in its discretion and at any time, cause an examination to be made of an exhibit by a Veterinary Surgeon, who in the course of such examination, may:

- a. Take such samples(including, without limitation, urine, blood, saliva and faeces) from such exhibit as he considers necessary or advisable;
- b. Have such samples tested by such methods and procedures as he considers appropriate; and
- c. Examine the exhibit for desensitised limbs.

C. Facilities

The Management plan must document how each of the items in this section of the Checklist will be handled and by whom on the National Committee. Details of how the facilities will meet GoatMap regulations in regards to Johnes are to be supplied.

1. Johnes Disease

No goat may be exhibited unless from a herd which:

(a) provides proof of accreditation under Caprine Johnes Disease Market Assurance Program (CJDMAP)
Or

(b) for non assessed goats provides a signed declaration verifying that the exhibits have not for any period of their lifetime being in a herd or on a property where at any time Johnes Disease was known or suspected to exist.

National goat health statement must accompany entry form.
A minimum rating of 4 points is required.

Animals must be penned in accordance with National GoatMap controls.

2. Footrot Disease

No animal may be exhibited unless from a herd for which a Footrot Disease health declaration has been submitted with the Application for Entry.

3. External parasites

Animals must be inspected for external parasites and contagious infections prior to entering allocated pens.

4. Pens and Feeding

Each exhibitor shall be responsible for the removal of all soiled straw and manure from the pen in which the Exhibit is stalled. In case of a breach of this provision, the exhibitor shall contribute to the removal costs.

Animal pens must not be entered by anyone without the permission of the owners.

Only owners and their appointed agents may feed and water their animals

5. Sick or Diseased Animals

If, in the opinion of the qualified veterinarian appointed by the Show Committee, an animal at the Show venue shall be so injured or be so affected by sickness, disease or other ailment as to warrant its removal from its current location to another location or removal from the Show venue, as the case may be, the Show Committee shall be entitled to require the animal to be removed from the Show Venue, and the Exhibitor upon receipt of such notice, shall forthwith remove the animal and failing such removal within the prescribed timeframe, the Show Committee may remove the animal or cause the animal to be removed and the costs and expenses of the removal shall be borne by the Exhibitor.

Each such animal shall at all time be at the sole risk and responsibility of the Exhibitor.